

Therfield Parish Council



Parish Clerk Sarah Wylie
7 Tuthill Court Therfield
SG8 9TT

Therfieldclerk2@gmail.com
Chairman Andy Osbourne

MINUTES

Minutes of the Therfield Parish Council held on Tuesday 14th January at 7.30pm at
Therfield Chapel.

07814318865 Therfieldclerk2@gmail.com

Councillors Present: Cllr Andy Osbourne (Chair), Cllr Ian Small (Vice-Chair), Cllr Vanessa Atha, Cllr
Tim Jeffries, Cllr Dave Wealthy, Cllr Sally Whitby.

Apologies for absence: Cllr Steve Jarvis, Conservator Robert Law.

In Attendance: Two members of the Public, Sarah Wylie Clerk to the Parish Council.

AGENDA	
01.01.25	To receive and approve apologies for absence. Cllr.SJ and RL Conservators. Noted and approved.
02.01.25	To receive members declaration of any pecuniary interest connected to the agenda. None.
03.01.25	To approve the minutes of the Meeting of the Parish Council held on November 12 th 2024, and the Chair to sign them as a true record. Matters arising from the last meeting: <ul style="list-style-type: none">• TJ highlighted the proposed website advert in the newsletter – to be done in the future once the website has been worked upon.• Ukranian flag – to be left for now.
04.01.25	To invite members of the public to address the meeting. <ul style="list-style-type: none">• Website – needs to be updated and overhauled.• AO to contact Nick Keep from the Conservators re the middle car park on Therfield Road and its present state.• Volume of traffic through the village – has greatly increased. Council has noted.

05.01.25	<p>To discuss matters relating to North Herts and Herts CC. SJ email:</p> <ul style="list-style-type: none"> • Rooks' Nest Lane diversion actioned and solved. • Rooks' Nest Lane work has been delayed. • Chapel Green – solution still outstanding. • Email to Martin Prescott – Clerk to chase for outstanding items.
06.01.25	<p>To discuss matters relating to Heath and Greens.</p> <ul style="list-style-type: none"> • Correspondence from a member of the Public. AO to draft a letter of reply. • AO to arrange a meeting with the Conservators for VA and DW.
07.01.25	<p>To hear from the Financial Officer including:</p> <ul style="list-style-type: none"> • Monthly totals, approval for expenses and invoices received and for prior approval. AO proposed IS seconded. • Finance Report. AO proposed IS seconded. • To approve Therfield Parish Council Precept. AO proposed – Council to decide. • To approve 2025-2026 Budget. AO Proposed IS seconded. Council approved. • Bank reconciliation. AO Proposed IS Seconded. • Budget spending versus actual. AO proposed IS seconded. • Lunch Club. Grant to be fast tracked this March (2025). Council to pay £600.
08.01.25	<p>To hear reports from the nominated representatives for the following:</p> <ul style="list-style-type: none"> • Highways and Police: TJ: <ol style="list-style-type: none"> 1. Dane End – potholes are to be actioned. 2. Surface dress Dane End next Summer. 3. Road Signs being left. 4. Speed is still an issue. 5. Litter – message to be put on the Hub. TJ to action. 6. Litter pick – 29th March – SW to action. • Footpaths: <ol style="list-style-type: none"> 1. SW – Clerk to write to Roger of Sandon Estates regarding fallen markers. 2. SW – to ask Robert Lloyd • Planning: <ol style="list-style-type: none"> 1. 24/02812/S73 Land East Of Maple House, St James Court. AO to study and email his thoughts to the Council. 2. 24/01371/FP Tussocks – NHDC contact is Tom Rea. 3. 24/02606/FP Tuthill – to be re-submitted. • AED: <ol style="list-style-type: none"> 1. Need new batteries in September.

	<ul style="list-style-type: none"> • Any other items: <ol style="list-style-type: none"> 1. Email Addresses – Clerk, DW and Si Brazil to action. 2. Clerk to email Bullards re quote for hard core around the playpark entrance. 3. Roles and responsibilities confirm: <ul style="list-style-type: none"> • Planning – Ian • Highways – Tim • Footpaths and Playpark – Sally • School – Vanessa • Website and Biodiversity – Dave • Conservators – Vanessa and Dave • AED – Dave 4. Therfield and Kelshall Trust Fund – Council voted in favour for VA to represent the Council. 5. School Biodiversity project – no pond. So no project has been decided upon as yet...VA to return to perhaps a School Council meeting....no donation request... 6. New picnic bench. Clerk to investigate and action. 7. Village notice boards. Clerk to investigate and action. 8. SI – Affinity Water to close road outside The Thatch, Police Row on the 24th January to fix leak. 9. Advertisement for Clerk’s role. Clerk to action.
09.01.25	<p>To receive matters for report and/or referral to next agenda (info only).</p> <ul style="list-style-type: none"> • VE Day – pole has a slight lean...TJ to action. • 8th May – Beacon lighting. • Village fete date. Clerk to confirm.
10.01.25	<p>Note correspondence received. Email thanks from Julia Duncan.</p>
11.01.25	<p>To confirm date of next meeting. Tuesday 11th March 2025.</p>