



Minutes of the Therfield Parish Council Meeting

Tuesday 13th January 2026

The Therfield Chapel - 7.30pm

COUNCILLORS PRESENT:

Cllr David Wealthy (Chair), Cllr Ian Small (Vice-Chair), Cllr Sally Whitby, Cllr James Danter and Cllr Tony Fuller

Clerk: Kelly Buckle

Member of Public: 3

01.01.26	To Receive and Approve Apologies for Absence Apologies were received from District Councillor Martin Prescott
02.01.26	Interests None
03.01.26	To Approve the Minutes of the Full Council Meeting held on Tuesday 11 th November 2026 Resolved: That the minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.

Signed by Chairman.....10th March 2026



04.01.26	<p>Public Comments or Representations</p> <p>Members of the public made the following comments:</p> <ul style="list-style-type: none">a) Request for an explanation of the proposed Precept increase.b) Request for a breakdown of Reserves. Reserves to be agreed following the close of the current financial year.c) Query as to why additional income from proposed developments not included in the Budget.d) Request to look at the viability of dragons teeth / MPH limits and other viable means of reducing speeding in the village. Action: Dragons Teeth marking previously agreed with Cllr Jarvis. Clerk to confirm with Cllr Jarvis that this will progress when weather improves.e) Request to install rubbish bin on Hay Green. Action: Cllr Whitby to propose at the next Meeting.
05.01.26	<p>Status of Actions from the Previous Meeting</p> <ul style="list-style-type: none">a) Minute 04.11.25. Cllr Danter to provide an update the status of S106 Monies for ongoing developments for the next meeting, andb) Minute 04.11.25. Cllr Danter to provide an update on the benefits to infrastructure / improvements Therfield is likely to see because of the developments for the next meeting. There is a small allocation for the playground from the Grange Meadow development. NHC have been contacted re: Tussocks.c) Minute 05.11.25. The Clerk to use quotation from NHC re: Installation of a new dog bin in the draft 2026/27 Budget. Action complete. Action: The Clerk to contact the NHS Greenspace Team and request the installation of the bin.d) Minute 13.11.25. The Clerk to rework the draft budget based on a Precept of £13,200 for presentation at the January meeting. Action complete.e) Minute 13.11.15. Cllr Wealthy to contact the newsletter and confirm the PC Grants (s137) amount. Action complete.f) Minute. 13.11.25. The Clerk to provide the Conservators with invoices from Bullards to support the grant of £800 towards grass cutting. Action complete.g) Minute 13.11.25. The Clerk to give Broadmead Leisure the go ahead to undertake

	<p>the identified remedial playground maintenance for the 2025/26 financial year. Action complete.</p> <p>h) Minute 13.11.25. The Clerk to obtain revised quotations for the purchase of a picnic bench in accordance with Minute 25.AFC.16. Action Outstanding.</p> <p>i) Minute 13.11.25. Cllr Wealthy to add the newsletter report to the website. Action complete.</p> <p>j) Minute 13.11.25. Cllr Whitby to obtain a quote to alter the mechanism on the church clock. Action complete</p>
06.01.26	To Receive a Report from the County Councillor. None.
07.01.26	To Receive a Report from the District Councillor. None.
08.01.26	<p>To Receive a Report on Planning:</p> <p>a) The Local Plan is due in February 2026. b) Consultation on North Hertfordshire Town Centres Strategy. Deadline 30th January 2026. Residents are encouraged to respond. c) TPC have been notified that a resident has requested TPOs be placed on the two mature trees in Grange Meadow to protect them from the Wheatley development.</p>
09.01.26	<p>To Receive a Report from Therfield Conservators. None.</p> <p>Action: The Clerk to request from the Conservators details of what trees in the village are to be maintained.</p>
10.01.26	<p>To Approve the following Policies</p> <p>a) TPC Equality Policy b) TPC Freedom of Information Policy c) TPC GDPR Breach Notification d) TPC GDPR Subject Access Request Procedure</p> <p>Resolved: That all Policies be adopted. Unanimously agreed.</p> <p>Action: Cllr Wealthy to update the website.</p>



11.01.26	<p>To Review the Following Policies:</p> <p>a) TPC Scheme of Delegation</p> <p>Resolved: No changes proposed</p>
12.01.26	<p>To Approve the following Finance Reports</p> <p>a) TPC Finance Report 2025-26 Q2 September 25 b) TPC Finance Report 2025-26 Q3 December 25</p> <p>Resolved: Reports approved. Unanimously agreed. Cllr Small signed the bank reconciliations.</p>
13.01.26	<p>To Consider Estimates for Grass Cutting for 2026</p> <p>Resolved: To accept the Bullards quotation. Unanimously agreed.</p> <p>Action: The Clerk to write to Bullards to formally accept the quotation. A copy of the quotation to be forwarded to the Conservators.</p>
14.01.26	<p>Budget Setting 2026 / 2027</p> <p>a) Resolved: To adopt the draft Budget for 2026/27. Unanimously agreed.</p> <p>Action: Cllr Wealthy to update the website</p> <p>b) Resolved: The Precept Demand for 2026/27 to be £13,200. Unanimously agreed.</p> <p>Action: The Clerk to issue the Precept Demand to NHC by the 30th January.</p>

15.01.26	<p>Councillor Proposals</p> <p>a) Proposed: To Grant the Newsletter £200 for the 2025/26 Financial Year and £300 for the 2026/27 Financial Year.</p> <p>Resolved: To award a Grant of £200 for the 2025/26 Financial Year. Proposed by Cllr Danter, seconded by Cllr Whitby. To defer the consideration of a Grant for the 2026/7 financial year pending the adoption of a TPC Grant Policy.</p> <p>Action: The Clerk to contact the Newsletter and arrange payment of the Grant. The Clerk to draft a TPC Grant Policy for consideration at the next meeting.</p> <p>b) Proposed: To consider a response to the Consultation on North Hertfordshire Town Centres Strategy. No action to be taken.</p> <p>c) Proposed: To write to Thames Water concerning the sewage and waste issues in the Chapel Green area. TPC awaits the completion of the on-going Sewage Treatment facility improvement.</p> <p>d) Proposed: To issue a grant to the Lunch Club to cover the cost of VAT relating to business activities. To defer the consideration of Grants for the 2026/7 financial year pending the adoption of a TPC Grant Policy.</p> <p>e) Proposed: To resynchronise the Church Clock</p> <p>Resolved: To resynchronise at a cost of £755.18. Proposed by Cllr Whitby, seconded by Cllr Fuller.</p>
16.01.26	<p>To Consider the need for any communication from Decisions taken at the Meeting.</p> <p>Action: Cllr Wealthy to write an article for the newsletter.</p>
17.01.26	<p>Date of the Next Meetings:</p> <p>a) Full Council. Tuesday 10th March 2026 at 1930</p> <p>b) Full Council. Tuesday 12th May 2026 at 1930 (Annual Council Meeting)</p> <p>c) Full Council. Tuesday 14th July 2026 at 1930</p> <p>All proposed Agenda items to be forwarded to the Clerk 10 clear working days prior to the Meeting</p>