

**To: MEMBERS OF THERFIELD PARISH COUNCIL**

You are hereby summoned to attend the **Annual Meeting of Therfield Parish Council** on Tuesday 12<sup>th</sup> May 2026 at 1930 in The Therfield Chapel to transact the business shown in the agenda below.

The meeting is open to members of the public and press.

Kelly Buckle (Clerk)

6<sup>th</sup> May 2026

## AGENDA

Indicates an attachment \*

26/05/01	<b>Election of Chair</b> and Declaration of Acceptance of Office
26/05/02	<b>Election of Vice-Chair</b> and Declaration of Acceptance of Office
26/05/03	<b>To Receive and Approve Apologies for Absence</b>
26/05/04	<p><b>Interests</b></p> <ul style="list-style-type: none"> <li>a) To Receive Declarations of Interests from Members on items on the Agenda.</li> <li>b) To Receive Written Requests for Dispensation for Declarable Interests.</li> <li>c) To Grant any Requests for Dispensation as Appropriate.</li> </ul>
26/05/05	<b>To Approve the Minutes of the Full Council Meeting</b> held on Tuesday 10 <sup>th</sup> March 2026
26/05/06	<b>Public Comments or Representations.</b> Members of the Public and Councillors may raise matters relating Agenda items.
26/05/07	<p><b>Completed Actions</b> from Previous Meeting:</p> <ul style="list-style-type: none"> <li>a) 25.03.26: Cllr Small to write to Wheatley regarding the tree removed at the development on Grange Meadow.</li> <li>b) 29.03.26: Clerk to place the Order for the purchase of a picnic bench.</li> <li>c) 30.03.26: Rubbish bin at Hay Green. The Clerk to liaise with NHC to establish what kind of bin, who would purchase the bin and who would be responsible for emptying the bin.</li> <li>d) 31.03.26: Cllr Wealthy to prepare an article for the newsletter.</li> </ul>
26/05/08	<b>To Receive a Report</b> from the County Councillor
26/05/09	<b>To Receive a Report</b> from the District Councillor
26/05/10	<b>To Receive a Report</b> from Therfield Conservators
26/05/11	<p><b>Planning</b></p> <ul style="list-style-type: none"> <li>a) NHC Notice of Intention to begin a review of the Local Plan</li> <li>b) Planning Consultation 26/00945/S73 at Land To The West Of Tuthill Manor *</li> <li>c) Decision Notice for Application No 26/00369/FPH (Garfield, Police Row). Permission granted</li> <li>d) Decision Notice for Application No:26/00588/LBC (Rooks Nest Farm). Permission granted.</li> </ul>

26/05/12	<p><b>Internal Audit Report 2025/26</b></p> <p>a) <b>To Receive</b> the Internal Audit Report from HAPTC IAS *</p> <p>b) <b>To Receive</b> the Clerk’s Report on all matters raised by the Internal Audit *</p>
26/05/13	<p><b>Annual General Accounting Return (AGAR) 2025/26</b></p> <p>a) To Approve The Certificate of Exemption *</p> <p>b) To Approve Section 1 – Annual Governance Statement *</p> <p>c) To Approve Section 2 – Accounting Statements *</p> <p>d) To Approve the Bank Reconciliation and Explanation of Variances *</p> <p>e) To Agree the Period for the Exercise of Public Rights as Wednesday 3<sup>rd</sup> June – Tuesday 14<sup>th</sup> July 2026 *</p>
26/05/14	<p><b>Finance</b></p> <p>a) <b>To Note</b> Income and Expenditure since the last meeting *</p>
26/05/15	<p><b>Governance</b></p> <p>a) <b>To Review</b> the TPC Standing Orders</p> <p>b) <b>To Review</b> the TPC Financial Regulations</p> <p>c) <b>To Review</b> the TPC Code of Conduct</p> <p>d) Annual Parish Meeting</p>
26/05/16	<p><b>Children’s Playground</b></p> <p>a) Status of the Lease</p> <p>b) Picnic Bench</p> <p>c) Lottery Grant</p> <p>d) Order 2026-01 Broadmead</p> <p>e) Donation towards Playground Improvements</p>
26/05/17	<p><b>Damaged Bench</b></p>
26/05/18	<p><b>Reported Items and Correspondence</b></p> <p>a) Correspondence with Cllr Jarvis re: Highway Issues</p>

26/05/19	<p><b>Councillor Proposals</b></p> <p>a) <b>Proposal:</b> TPC to nominate a Councillor representative to sit on the Village Hall Committee.</p>
26/05/20	<p><b>To Consider</b> the need for any communications arising from Decisions taken at the Meeting</p>
26/05/21	<p><b>Date of the Next Meetings:</b></p> <p>a) Full Council. Tuesday 14<sup>th</sup> July 2026 at 1930.  b) Full Council. Tuesday 10<sup>th</sup> September 2026 at 1930.  c) Full Council. Tuesday 12<sup>th</sup> November 2026 at 1930.</p> <p>All proposed Agenda items to be forwarded to the Clerk 10 clear working days prior to the Meeting</p>