Minutes of the Annual Therfield Parish Council Meeting

Tuesday 10th November 2026

The Therfield Chapel - 7.30pm

COUNCILLORS PRESENT: Cllr Ian Small (Chair), Cllr Tony Fuller, Cllr Sally Whitby, and Cllr James Danter

In Attendance: Cllr Steve Jarvis (County Councillor)

Kelly Buckle (Clerk) attended the Meeting remotely

Members of Public: 5

26.11.82	**To Receive and Approve Apologies for Absence** Cllr David Wealthy
26.11.83	**Interests** None
26.11.84	**To Approve the Minutes of the Full Council Meeting Tuesday 8th September 2026** Resolved: That the Minutes be agreed as a true and accurate record of the proceedings and be duly signed by the Chairman. Unanimously agreed.
26.11.85	**Public Comments or Representations on Agenda Items** None
26.11.86	**To Note Completed Actions from the Previous Meeting**: a) 26.09.76. The Clerk to sign and return the Letter of Engagement. Action complete. b) 26.09.76. The Clerk to update the policy as per discussion and circulate before placing on the website. c) 26.09.76. The Clerk to inform Payroll of the required change. Action complete.

Signed by Chairman……12th January 2027

26.11.87	**To Receive a Report from the County Councillor**. The following points were raised: a) A 20mph programme for Therfield has been included in the 2027/28 Highways Budget. This will involve the determination of boundaries and a formal consultation. Any actual works as a result will occur in the 2028/29 financial year. b) Proposed Purchase of the Property / Development of a Children's Home in Police Row. A Planning Application has been raised. TPC will be consulted. c) Local Government re-organisation. The current decisions were suspended and subsequently withdrawn. New decisions will be made in 2027. Unitary Elections are expected to be held in 2028.
26.11.88	**To Receive a Report from the District Councillor** Cllr Martin Prescott sent his apologies for this Meeting.
26.11.89	**To Receive a Report from Therfield Conservators** None
26.11.90	**Planning** a) New Local Plan: Consultation on Proposed Sites. Various sites within the Parish were identified via the Call for Sites exercise and existing Local Plan allocations not started at 31 March 2026. Each site has no current planning status and will be assessed to determine whether they are (a) Suitable, (b) Available, and (c) Achievable. The consultation closes at 5pm on Tuesday 24th November. TPC to hold an Extraordinary Meeting on Wednesday 18th November to finalise their response. Members of the public are encouraged to respond as individuals and / or attend the Meeting on the 18th. Action: Clerk to issue the Agenda for the Extra Ordinary Meeting b) Neighbourhood Priority Document. Deferred to the next Meeting.
26.11.91	**Finance** a) Draft Budget 2027-2028. Income and Expenditure to be based on the 2026-2027 Budget, adjusted for actual figures where known and inflated. Councillors to focus on the Reserves position. b) **To Approve:** A Payment to Lineprint for £153.60. Proposed by Cllr Whitby. Seconded by Cllr Whitby. Unanimously agreed.

Signed by Chairman……12th January 2027

26.11.92	**Governance** a) SAAA Small Authority Portal. An account has been created on the SAAA Small Authority Portal for TPC. This is to facilitate the digital submission of the AGAR. b) Clerk Annual Appraisal and Performance Review. Council confirmed they are very happy with the level of support provided by the Clerk.
26.11.93	**Children's Playground** Broadmead Leisure have supplied and installed two new Diagonal engineered laminated posts on the aerial runway. Roundabout centre bearing and 6 outer support wheel bearing assembly to be replaced by the end of the month.
26.11.94	**TPC Traffic Survey** Councillor considered the draft TPC Traffic Survey prepared by Cllr Wealthy. This document provides the results from the traffic safety questionnaire issued TPC covering the period 16th September to 3rd November. The questionnaire remains open for any late comments. There were 80 respondents which is roughly one third of the number of households in the Parish. The draft TPC Traffic Survey is attached at Appendix 1. An excel file containing the full data can be made available on request to the Parish Council. In accordance with Minute 26.11.87 above, as a result of this survey HCC have included a 20mph programme for Therfield in the 2027/28 Highways Budget. TPC wish to thank residents who took the time to complete the survey.
26.11.95	**Reported Items and Correspondence** a) Neglect of the double allotment b) Meadow View c) Speeding on Rooks Nest Lane d) Chapel Green e) Setting up of a Therfield Kelshall community platform

26.11.96	**Councillor Proposals** a) The Assets of Community Value (ACV) Regulations allow community groups to ask their local council to list land or property that they think further the social interests or social wellbeing of the local area. **Proposal:** To apply to register The Fox and Duck as an Asset of Community Value (Cllr Danter). To be placed on the next Agenda. b) North Hertfordshire Council (NHC) have received the application to name the road that will accommodate the 3 permissive dwellings at the land to the West of Tuthill House (Planning Permission 24/02606/FP). The Developers have offered "Kelshall Tops". NHC have requested feedback by 4th December 2026 **Proposal:** To request the road be named Tuthill Yard. The area is Kelshall Tops; therefore, Council consider that the road cannot carry the same name. Action: The Clerk to reply to NHC.
26.11.97	**To Consider the need for any communication from Decisions taken at the Meeting.** Council to communicate the existence of Grant monies available to Community Groups, and the results of the TPC Traffic Survey.
26.11.98	**Date of the Next Meetings** a) Extra Ordinary Meeting.18th November 2026 at 1930 b) Full Council. Tuesday 12th January 2027 at 1930 c) Full Council. Tuesday 10th March 2027 at 1930 All proposed Agenda items to be forwarded to the Clerk 10 clear working days prior to the Meeting The Chairman thanked everyone for attending and closed the meeting at 20:26

Signed by Chairman……12th January 2027